

HERTFORDSHIRE COUNTY COUNCIL**TUESDAY 03 JULY 2018****HERTS VALLEYS CLINICAL COMMISSIONING GROUP
BACKGROUND PAPER ON NASCOT LAWN UPDATE**

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1. PURPOSE OF THE REPORT

- 1.1 To provide members with an update on the following:
- State of current transition arrangements.
 - Whether Nascot Lawn continues to be a viable setting for respite provision in view of staffing concerns.

2. BACKGROUND

- 2.1 At Health Scrutiny on 21 March 2018 a joint agreement signed between the council, Herts Valleys Clinical Commissioning Group (HVCCG) and East and North Herts Clinical Commissioning Group (ENHCCG) was presented to members.

The partners are looking to achieve a position whereby all children in Hertfordshire who have been assessed as requiring an overnight short break (OSB) service are able to access their local OSB setting. In order to achieve this objective HVCCG will provide the council with £100,000 per annum to support OSBs for children and young people with complex health needs. East and North Herts CCG will also match this agreement. At the time of submitting this paper the Section 75 legal agreement to confirm the future funding arrangements for overnight short breaks is currently with all partners for finalisation and sign off.

2.2 Current transition arrangements

As at 1 June 2018, there were 41 families (from both HVCCG and ENHCCG) who are being/have been supported to transfer to alternative services. The services which families are transferring to as at 01 June were as follows:

JUNE	Completed	In Progress	Not Started
Direct Payment	5		
Peartree House		6	
The Pines	1	5	
Shared Care	1		
West Hyde	6	6	7
Adult Care Provision	1	1	1
Out of county respite	1		
Total	15	18	8

The status of transitions by CCG is as follows:
Of the 41 children and young people transition:

- 32 HVCCG
- 9 ENHCCG

Complete (15)	10 HVCCG 5 ENHCCG	Either in Overnight Short Break council unit or Direct payments or shared care
In progress (18)	15 HVCCG 3 ENHCCG	An additional 6 will be transitioned by end of June
Not Started (8)	7 HVCCG 1 ENHCCG	
Total	41	

Of the eight families who have not started their transition by June 2018:

- Three families are looking to transfer to West Hyde. Two of these transitions are scheduled to begin in June. The other family is in discussion about potential interim solutions.
- Four families are scheduled to begin transition in September 2018. All four families have agreed interim support.

From 1 July 2018, a total of 12 families will still be receiving support at Nascot Lawn. Of these, nine receive overnight support; and three families receive daycare.

2.3 **Operational and strategic oversight**

The governance of this process is managed via the Nascot Lawn operational group which meets fortnightly. This group is led by the council and includes representation from the council, Hertfordshire Community Trust (HCT) and the managers of the council's overnight short break provider units. Each child is discussed at every meeting and plans updated.

Issues requiring escalation are progressed to the Strategic Group which is led by David Evans Director of Commissioning HVCCG and Marion Ingram, Operations Director Specialist Services at Hertfordshire County Council.

2.4 **Communication to families**

Professionals have agreed prioritisation criteria which has identified those families who wish to transfer to West Hyde (the nearest provision to Nascot Lawn) who have the greatest need for that specific service.

A letter from the council has been sent to all parents confirming the timescales and plan for their child's transition including the proposed date for the first visit, proposed date for first tea visit and the name of their local authority caseworker.

Prior to any overnight stay parents will receive a full care plan which will include emergency contingency plans.

2.5 Transition plan

Each child has an individual transition plan that has been created in conjunction with the family, new providers of overnight short breaks and Nascot Lawn staff this includes any training and equipment required.

2.6 Equipment

The majority of medical equipment travels with the child, other equipment such as beds; mobile hoists; commode chairs are being transferred from Nascot Lawn, free of charge to council units.

Good progress has been made with the support from Occupation Therapists who have pulled together a spread sheet of the individual needs and best options for generic equipment which the council overnight respite units have been able to access. Council respite units are working with Hertfordshire Equipment Service (HES) and Occupational Therapists as there is some equipment in store ie beds/high sided cots that can be used the council units as an interim measure.

2.7 Transport

The council are arranging transport for all children so they can access the new units, as they were already doing for Nascot Lawn.

Training

Both generic and bespoke training offered by the council and quality assured by the CCG. Competency of council staff is being assessed by HCT staff and sign off in place. Three dedicated nurses in HCT are leading on this.

2.8 Viability of Nascot Lawn in view of staffing

Contingency planning

Should Nascot Lawn need to close before the end of notice period November 2018, each child has a transition plan of Direct Payments that can be mobilised as an interim measure.

HCT, the providers of Nascot Lawn respite provision are in regular contact with the CCG commissioners and the council via both the operational and strategic groups to provide updates on current staffing levels. HCT have a Standard Operating Procedure which they adhere to ensuring the safe staffing for Nascot Lawn is in place at all times. If HCT are unable to adhere to this, escalation is to the CCG commissioners.

HCT has been able to secure staff to deliver the service at Nascot Lawn for July and August 2018 (at reduced allocation levels in operation between January 2018 – May 2018).

HCT have issued allocations for July 2018 and will shortly be issuing those for August 2018.

3. SUMMARY

- At the time of submitting this paper the Section 75 legal agreement to confirm the future funding arrangements for overnight short breaks is currently with all partners for finalisation and sign off. The HVCCG letter of 9 May 2018 to the Chair of Scrutiny Committee, the council also confirmed the following *'the CCG agrees with all of the recommendations in the HCC response save for the recommendation that an additional financial contribution should be made.'*
- 71% of all children will be transitioned by end of August 2018, of the children in the later cohort for transition a proportion of families have chosen an interim Direct Payments package or shared care until full transition to OSB provision is complete.
- HCT has been able to secure staff to deliver the service at Nascot Lawn for July and August 2018 (at reduced allocation levels in operation between January 2018 – May 2018).